



OBJECTIVE To minimise the risk of infection to students and staff on campus and provide continuance of learning by distance when necessary

Stages	The criteria in any column would trigger the escalation			Additional or overriding criteria	School's response		
	Confirmed cases in the past 7 days				Transmission interventions	Recommended procedure	Teaching & Learning activities
	World	City / Province	School				
Stage 1 LOW	Small number	None	None	Government's directives	Increase cleaning of shared spaces / items	Home quarantine when sick with specific symptoms. Return to school allowed with doctor's clearance letter / negative test result. Update list of recommended medical centres and compile accurate information on the virus	Hand & respiratory hygiene lessons Educate the community on the importance of promptly seeking medical care, where to and what symptoms to look for
Stage 2 GUARDED	Big number, mostly confined to a few countries	None	None	Government's directives	Clean and disinfect shared spaces/ items using stronger antiseptics and increased frequency Provide additional ventilation of rooms if required Prepare alcohol-based hand sanitiser for use Encourage masking & physical distancing	Home quarantine for those who: 1- are sick with specific symptoms, 2- shares home with someone suspected/ confirmed to be sick, 3- travelled to affected region within 14 days. Return to school is only allowed with doctor's clearance letter/ negative test result. Take daily temperature of students & staff on entry. Look for other symptoms as well and isolate potentially sick individuals and send home. "Visitor" screening using declaration form Cancel swimming classes	Work went home for quarantined students
Stage 3 ELEVATED	Big number, cases spread to many countries	None	None	WHO announces global pandemic Government's directives	Continue routine disinfection, ventilation & mandate hand sanitiser access and use in key areas across the school Entire school community in addition to visitors (parents, students, staff) to sign health & travel declaration form at periodic intervals such as after a break School first aider or nurse to maintain specific and detailed records of all sick students who visit sick bay and high temperature checks and follow up with each family for more information	Cancel school activities that involve congregating eg: assemblies, learning journeys, CCAs, celebrations etc Stagger break times if possible Start some simple student cohorting - moving them around in bubbles. Substitute teleconferences for face-to-face meetings Continue home quarantines for suspected contacts Continue temperature, symptom checking screening Entry health declarations using QR code Visitors ban except for emergencies	Start providing some basic Distance Learning activities for home quarantined students



The criteria in any column would trigger the escalation

Stages	Confirmed cases in the past 7 days			Additional or overriding criteria	School's response		
	World	City / Province	School		Transmission interventions	Recommended procedure	Teaching & Learning activities
Stage 4 HIGH LEVEL 1 Mostly on campus	Pandemic level	Small number isolated cluster cases low community transmission Low percentage positive <5%	None	Government's directives	Continue routine disinfection, ventilation & hand sanitiser Consider implementing Random Screening Testing on 10% unvaccinated students every other week (if available). Promote vaccination when available Masking & physical distancing mandatory	Continue to cancel CCAs and school activities where students congregate Expand cohorting with a tighter bubble. Continue or increase the staggering of break times to minimise contacts Continue home quarantines for suspected contacts and their households Continue temperature & symptom checking, follow up and visitor ban	Online tasks for home quarantined students. Ensure distance learning platform is fully set up and tested with all teachers & students
Stage 5 HIGH LEVEL 2 Some Hybrid Learning, Some	Pandemic level	Small number/ moderate community transmission moderate percentage positive (5%-7.9%)	None	Government's directives	Continue routine disinfection, ventilation & hand sanitiser Random Screening Testing on 10% Promote vaccination when available Masking & physical distancing mandatory	Continue to cancel CCAs and school activities where students congregate Continue student cohorting and to stagger break times Continue home quarantines for suspected contacts Continue temperature & symptom checking, follow up and visitor ban Follow government's directives if announced	Online tasks for home quarantined students. Start using the distance learning platform for quarantined students as well as increase socialisation of platform with students still at school.
Stage 6 ALERT Hybrid Learning and some full	Pandemic level	Large number / substantial community transmission substantial percentage positive (8% -9.9%)	Yes	Government's directives	Continue routine disinfection, ventilation & hand sanitiser Screening Testing everyone, weekly Target 100% community vaccination Masking & physical distancing	Close the affected grade level for xx days (or based on the pathogen's incubation period) and commence distance learning. Those staff in close contact must quarantine and test negative allowed to return to school. Infected students to quarantine for 7 days. Close contact (unvaccinated) to quarantine for 10 days. A negative result is required in screening test before students are allowed to go back to school. Continue to cancel CCAs and school activities where students congregate Continue student cohorting and to stagger break times Continue temperature & symptom checking, follow up and visitor ban Follow government's directives if announced	Online tasks for home quarantined students. Hybrid learning environment - classes may run on campus some days and by distance learning on other days to enable social distancing Most classes conducted via online learning platform for quarantined students and the online platforms used daily for those students on campus
Stage 7 SEVERE: Full	Pandemic level	Large number/ high community transmission High percentage	Yes/ no	Government's directives	Continue routine disinfection, ventilation & hand sanitiser (if possible) Screening testing everyone, daily Target 100% community vaccination	Close school Follow government's directives	Conduct 100% distance learning except for minimal trials or special arrangements